



ST JAMES
THE APOSTLE

CATHOLIC PRIMARY SCHOOL

Learning with strength and in gentleness

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Dear Families,

RE: 1:1 Google Meets

Thank you for your understanding and patience as we ensure that one-on-one (1:1) Google Meets are conducted in a safe setting. Most affected families have been contacted by a staff member about the additional support and the time this will occur.

When the 1:1 intervention Google Meets begin next week they will be held at the time already organised.

Below you will find the protocols that staff will use when meeting with a student:

- The staff member will be at the Google Meet a couple of minutes before the scheduled time. They are to be the first person to join the Meet and the last to leave.
- The session will be recorded from the beginning of the Google Meet.
- Before beginning the Google Meet with a student, the staff member will need to have confirmation that there is an adult in the space (a sibling is not sufficient). This can either be a wave or a call out that you are nearby. Once this has happened the staff member will proceed with the session.
- Your child needs to be in public space in your home or, if they are in their bedroom, an adult must be present.
- If it is not appropriate to continue a Google Meet because either a parent/carer is not present, or the environment is inappropriate, the staff member will not be able to continue with the Google Meet.

These same protocols will be followed for other 1:1 Meets set up by home group teachers in offering any form of support with a learner.

I would like to take this opportunity to thank Liz Parker (Learning Diversity Leader) and Christie Maloney (English Intervention Leader) for all their work organising the interventions and rosters. Also thank you to the Learning Support Officers (LSOs) for organising times to meet with the students.

I know these are strange and unusual times for all in the community and we are looking forward to life returning to a new normal.

As always, you can contact myself, Renae or David with any concerns, as we all want the best for all in the St James community.

Take care and stay safe.

Mary Abbott
Principal